Faculty of Health Sciences
As the Dean of the Faculty of Health Sciences, I would like to welcome you all to your University and your Faculty. I would like to thank you for placing your professional and personal development in our hands.

Always remember that you have chosen to study a profession in healthcare and that, therefore, the patient is at the centre of everything you study. From the very beginning of your time at the Faculty, you will also have to learn how to work as part of a team and to appreciate the work that all the members of the healthcare team undertake.

From today, you can draw on the support of all of our team: the Vice-Deans, Coordinators, lecturers and administrative and service staff. We are here to help you every step of the way. Yet it is important not to forget that the key task is yours and that you have to study and work hard from the very first day, as our Bachelor’s Degrees in Health Sciences require a great deal of effort. But all this effort will have its reward: in this way you can make your dreams come true and make your families proud of you.

Welcome to your Faculty of Health Sciences and welcome to CEU.

Kind regards,

Alicia López Castellano
Who’s Who?

**Vice-Dean**

Each Vice-Dean has overall responsibility for a particular degree program. The Vice-Deans organize the teaching programs and attend to the needs of students: you can contact your Vice-Dean for any queries about registration, academic issues, and even, if you have other more personal issues, he or she can put you in touch with the University Guidance and Disability Service. They organize activities such as conferences, seminars and International Weeks. They are in close contact with the profession and invite professionals to teach classes and give lectures. They work alongside the student representatives for the degree to organize various activities.

**Degree Coordinator**

The task of the degree coordinators is to advise and support the Vice-Dean responsible for that degree. They attend to student needs: they can help you if you have a particular problem registering, if you have timetable clashes, etc. They can also help and advise you with regard to the career options for your degree and the areas in which you can specialize. They are also in charge of organizing and administering the internships.

**Group Coordinator**

Each group/class has its own coordinator who is responsible for attending to the needs of that group: they provide information about various issues, deal with any problems that may arise, liaise between the students and senior management and are in constant contact the groups’ student representatives. They also administer and coordinate the calendar for seminars and internships for the academic year.

**Personal Tutor**

You have a Personal Tutor who will be available to help you as you take your first steps at the University. You can find out who your Tutor is via the intranet. You can request an appointment to discuss whatever you need, but your Tutor will also set up periodic appointments with you in any case. In this way, you can talk about the progress you are making or any problems you may have. The Tutor can help you to improve your academic performance over the course of the academic year. He or she can also give you whatever personal guidance you may need during your first year at the University. We are sure that your Personal Tutor will be a great help to you as you seek to fulfil the University's requirements for the first year.
Who’s Who?

DEAN
Alicia López Castellano
alopez@uchceu.es

VICE-DEAN
Pharmacy
Lucrecia Moreno Royo
lmoreno@uchceu.es

Dentistry
Cristina Ribes Vallés
cribes@uchceu.es

Nursing
Loreto Peyró Gregori
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Medicine
Ramón López Salgueiro
ramon.lopez@uchceu.es

Physiotherapy
Juan José Amer Cuenca
juanjoamer@uchceu.es

ACADEMIC SECRETARY
Fco Javier Montañez Aguilera
francisco.monta@uchceu.es

INTERNATIONAL RELATIONS COORDINATOR
Vicente Rodilla Alama
vrodilla@uchceu.es

COORDINATORS

Medicine (1st-3rd year)
Juan Carlos Frías Martínez
juan.frias@uchceu.es

Medicine (4th-6th year)
María Amparo López Ruiz
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Dentistry
Chirag Sheth shah
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Mª Catarina Lavigne
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Physiotherapy
Mª Dolores Arguisuelas Martínez
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Nutrition and Dietetics
Mª Auxiliadora Dea Ayuela
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Optics and Optometry
María Miranda Sanz
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Pharmacy
Enric Poch Jimenez
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FACULTY SECRETARIES

Dean  
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Pharmacy  
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Dentistry  
Vicenta Isabel Sáez Gayete  
vicenta.saez@uchceu.es

M Carmen Noguera Catalá  
mcarmen.noguera@uchceu.es

ENTREPRENEURSHIP TUTORS

Physiotherapy  
Vicent Benavent Caballer  
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Dentistry  
Arlinda Luzi Luzi  
arlinda.luzi@uchceu.es

Pharmacy  
Isabel Guillén Salazar  
inguillen@uchceu.es

GROUP COORDINATORS

Bachelor’s Degree in Physiotherapy

1st year  
Pablo Salvador Coloma  
pablo.salvador@uchceu.es

2nd year  
Javier Martínez Gramage  
jmg@uchceu.es

3rd year  
Vicent Benavent Caballer  
vicente.benavent@uchceu.es

4th year  
Mª Dolores Arguisuelas Martínez  
doloresarguisuelas@uchceu.es

ERASMUS COORDINATORS

Physiotherapy  
Vicent Benavent Caballer  
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Medicine  
Mª Amparo López Ruiz  
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Who’s Who?

Bachelor’s Degree in Medicine
1st year
María Amparo Vila Caballer
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2nd year
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3rd year
Gabriel Pereira Resquin
gabriel.pereira@uchceu.es

4th year
María Amparo López Ruiz
maria.lopez5@uchceu.es

Bachelor’s Degree in Pharmacy
1st year
Enric Poch Jiménez
epoch@uchceu.es

2nd year
Luis Lahuerta Zamora
lahuerta@uchceu.es

3rd year
María Teresa Pérez Gracia
teresa@uchceu.es

4th year
Pedro Alemán López
paleman@uchceu.es

5th year
Teresa Olivar Rivas
tolivar@uchceu.es

Faculty of Health Sciences

Edificio Seminari
Avda Seminario SN
46113 Moncada
Telf.96 136 90 00
www.uchceu.es

The 2016-17 academic year will see the opening of the new Health Sciences Building, next to the Dentistry Building:
Calle del Pozo, s/n
Alfara del Patriarca
46115
Valencia
Faq

How can I see the lecture timetable and the academic calendar?
Go to the University website and look for your degree in the Studies section: all the information you need is there. Also, on the intranet, information for your degree contains a document section, and there you will find the timetables for seminars and practical sessions/workshops, and also the groups you have been allocated to.

How can I see the teaching guides for my subjects?
All the guides for all degree programs can be found on the University website. You can find them in the Studies section, look for your degree and then click on the Programme tab.

How can I find my lecturers and see their office hours?
Go to the Directory on the University website, a link for which can be found at the bottom of the homepage. You can search for the individual pages of each member of staff, with all the relevant details.

How does the personal tutor program work and how can I find out who my tutor is?
You will have five personal interviews with your tutor over the course of the academic year, taking place at crucial points of it. You can find out who your personal tutor is via the intranet.

I have joined the University later than the other students. Where can I find all the information concerning my degree?
You will receive all the documents you need before you start. You should request an appointment with your personal tutor who will be able to provide you with all the information you need.
**Where can I check the dates and locations of my exams?**
This information will be published beforehand on the intranet.

**What should I do if the times for two exams clash?**
If this happens, the lecturer for the subject in the more advanced year must change the time of your exam. You can consult the regulations concerning this on the intranet.

**I need a document proving that I have an exam at a particular time. What should I do?**
The lecturer whose exam it is will fill in the relevant form which you must first pick up from the Faculty Secretary’s Office.

**Where can I check the available times for the review of an exam?**
Each lecturer’s webpage displays the available times for the review of exams – you can find these webpages using the Directory, which can be accessed via the link at the bottom of the University homepage.

**If I do not sit an exam I have registered for, have I used up an exam sitting?**
If you do not sit the exam, you have not used up a sitting.

**Where can I check the University regulations for first-year students?**
The University regulations are published on the University website. To find them, go to the Studies section and then the section for your degree by navigating to the Studies section, and click on the Quality and Standards tab.

**How can I request an academic transcript?**
You must apply to the Certificates Unit of the University’s General Secretary’s Office (the Secretaría General, on the ground floor of the Luis Campos Górriz Building).
Faq

How can I register for the second year?
After you receive your final results, you can register via the intranet.

How can I validate credits corresponding to a subject from a different degree program?
Contact the Vice-Dean responsible for your degree.

How can I resolve a problem or make a request with regard to fees and payments?
You should contact the Student Administration Service (Administración de Alumnos), which is located on the ground floor of the Seminario Building, or call 96 136 90 00 to arrange an appointment at the Service.

How can I find out about grants?
At the Grant Unit of the University’s General Secretary’s Office (Secretaría General) the ground floor of the Luis Campos Górriz Building.

How can I connect to the University Wi-Fi?
Use your University email address as your username and your ordinary password.

Where can I see the information about Campus Life activities?
You can see all the information on our extracurricular activities by visiting the Campus Life section of the University website, with this information also being available in the academic diary you will have been given during your first few days on campus. You should contact the people in charge of each activity for more information.

How can I apply for credits to be approved?
Via the intranet: in the information for your degree, on the Centre/Faculty Secretary’s Office tab, you can see the credit approval calendar and the general information on this.
What about the University’s cultural and outreach activities?
You can find out about all this via our cultural activity calendar on the website (https://www.uchceu.es/en/activities) or via our accounts on social networks.

Can I take part in an exchange program with another university or undertake an internship in another country?
Yes, you can take part in exchange programs with universities in Spain and abroad, and also undertake an internship at companies operating in other countries.
Visit our website (https://www.uchceu.es/en/services/international-relations) for more information or pop into the Mobility Section of the International Relations Office (ground floor of the Luis Campos Górriz Building).

How can I get the uniform I will need for the practical sessions?
At the beginning of the academic year, you will receive an email informing you of the date, place and time you can pick this up.
Enjoy your difference

Now is your time, so smile and learn like never before. Share your interests with others and get involved in the things that really matter to you.

The most international campus in Spain

With 46 different nationalities on campus, your university is the most international in Spain. Enjoy the diversity. To be able to live alongside people from different places is an opportunity for personal and professional growth. The cultural mix helps us to understand the world around us better and to develop intercultural and language skills making it easier for you to find your place within this globalized world.
Experience the excitement of university

They say that the secret to happiness lies in taking decisions. But doing so isn’t always easy and dealing with the emotions that go with them isn’t either. In order to make sure that nothing gets in the way of your goals, you need to stay focused and be able to handle uncertainty, expectations, missing home, academic demands, etc. There are people at CEU who can guide you through this, such as the University Guidance Service (SOUAD) and your personal tutor.

- SOUAD – University Guidance and Disability Service
- Personal tutor
- Group coordinators

Learn like never before.

You don’t just go to class at university – you take part in it. This new way of learning means that you have to work much more autonomously than before and to be more proactive in your learning. You’ll soon realize that you’re working in close contact with your lecturers, so don’t be afraid to ask questions.

Hello world!

Being able to speak several languages is the key to your future. We’ll support you so you can take advantage of the opportunities provided by this ever-shrinking world. To achieve your goals, visit the Languages Service and take part in the activities at The HUB, an international meeting point where you can enjoy the benefits of real cultural diversity. It’s all in place to help you reach your objectives.
The time of your life

Meeting new people who you really connect with and being able to share special moments, activities and events with them will make you feel alive like never before. Your time at university will go by in a flash, so enjoy it and live life to the full. Find out about the Campus Life events at which you can meet people from other degrees, countries and backgrounds. Let other people know how you feel, because remember: “happiness is only real when shared”.

Here are just some of the Campus Life activities:

- CEU sports (football, paddle tennis, CEU Runners, etc.)
- CEU Art
- Theatre club
- United Nations Club and debating forum
- Choir and Chamber Orchestra
- Orchestra

If you want something different, why not set up your own club?

If you can’t find what you’re looking for, create it! Find other students with the same hobbies or interests and create a new Campus life club. Come over to the Campus Life office and we’ll explain everything.

Clubs

Do you have a hobby or interest? Would you like to share it with others?

You yourself can now create and take the lead in cultural, academic, social or sporting activities and form your own Student Club. This is an opportunity to get to know students from other degrees and of other nationalities and enjoy your shared interests together. At Campus Life, we can help you to set it up. We’ll give you the University resources and facilities you need to make it happen.

The University is the perfect place to share your interests with others!
Remember #eresloquehaces, get involved.

Have you ever thought about volunteering? The international missions for each degree give you an opportunity to help other people by using your knowledge and to gain experience of other lives, showing you how much the world needs you. Seek out the inspiration for a fairer world in the Chair of Solidarity’s promotional campaigns, donate your time and discover how your actions can make a difference in the world.

Major activities last year:
- International charity missions to the Philippines, Malawi, Nicaragua, Senegal and Ghana by Medicine, Education, Dentistry, Veterinary Science and Nursing students
- Campaign to raise awareness of rare diseases
- Collection of food and other items to donate to Syrian refugees

Prepare to be surprised

When you come to Valencia, you find a city in which excitement and fun is part of the culture. You’ve probably heard about Fallas already – if not, you soon will! At the University, you’ll experience the Fallas festival like one of the locals. Find out about the activities which will make you feel more and more attached to your new city and neighbours, and also to the world via the volunteering programs.
Chief student experience

Student Representation

This is the main organization representing student interests in interaction with the University's governance team and the different university services. The representatives are chosen by means of an election at the beginning of the academic year.

You could be a student representative!

WASB

Another representative body is the World Ambassador Student Board (WASB). This is made up of Spanish and international students whose task is to provide support and advice to our international students and make the internationalization of our University as dynamic as possible.

Join us!

Student Desk

This service is the place to turn to for your initiatives.

If you have an idea, you can pitch it to your fellow students from them to consider. Here you can speak to student interns and put to them your ideas, projects or suggestions to improve the University’s various services and activities.

They can also provide you with guidance and information about the range of initiatives that the University already has in place.

Come over to the Desk and share your thoughts!
Languages and THE HUB 101

English, French, Italian, German and Chinese courses. English certification exams: B1, B2 and C1 CertACLES exams.

Spanish courses for our international students. Summer courses for linguistic and cultural immersion. B1 and B2 DELE exams accredited by the Instituto Cervantes.

Coming soon: SIELE and CCSE exams from the Instituto Cervantes.

THE HUB 101

This venue aims to bring cultures and languages together, and you can enjoy all its many resources and opportunities for learning in a relaxed atmosphere.

Activities in Spanish, English and French take place here on a weekly basis:

Talks
Book club
Cinema club
Online learning
Workshops
International Mobility

If you want to take part in one of the Mobility Programs or undertake an internship in another country, the Office for International Relations is here to help.

We can give you information on the various international programs (Erasmus+, Santander-Iberoamérica grants, MAEC grants, etc.) and also the ones operating in Spain (SICUE) which are available for higher education.

We can advise you with regard to the documentation you need to submit, information on the size of the grants and any possible additional subsidies, and also any forms you need to fill in for the universities, institutions or companies you want to visit.

We can advise you through the process for international internships at companies and institutions with which the University has collaboration agreements in place.

You can take part in European projects and the European Commission’s Key Actions, such as KA103 and KA107, which provide you with mobility opportunities mainly within Europe and Turkey, but also in Russia.

If you are an exchange student who has chosen our University for Erasmus+ or to undertake an Erasmus+ internship, we can also provide you with advice on your stay here.
You Are Not Alone

SOUAD

University Guidance and Disability Service

So that nothing stops you from enjoying the university experience to the full or gets in the way of your academic performance, we have a specialized team ready to provide you with confidential advice tailored to your situation, in order to ensure you can integrate fully into the university community.

You can request a personal interview with an advisor at the office specific to your degree, or contact us by phone or email.
Adelina Prats Beso
Head of the Guidance Service
Faculty of the Humanities and Communication Science, and the Specialized Pedagogical Unit for Students with a Disability
lina@uchceu.es
Valencia

Cristina Orero Cones
Advisor at ESET, Faculty of the Humanities and Communication Science, and Faculty of Law, Business and Political Science
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Valencia

María Rosa Casademunt Badal
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Valencia

Vanesa Muñoz Catalá
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Faculty of Veterinary Science and ESET
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Valencia

Juana María Sánchez Aniorte
Advisor at the Elche Campus
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Elche

Mercedes Romero Oliver
Advisor at the Castellón Campus
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Castellón
Library

The Library (Biblioteca-CRAI) is a place you’ll come to know well for study and work during your time at the University.

What can we offer you?
We can resolve all your queries and provide you with all the information you need.

Consult and borrow bibliographical materials and electronic resources, even from home, via the PAPI service. Study spaces and group work rooms for students. Extensive facility opening hours: from 7.45 am to 9.15 pm, with 24-hour opening during exam periods.

How can I access the building?
To enter the Library, you will need your university ID card.

You can borrow four books for up to ten days, a period which can be renewed. If you do not bring your books back on time, your intranet access will be blocked until you do so.

You can view all the information you need about the Library on our website: https://www.uchceu.es/servicios/biblioteca-crai
Alumni

Once you have finished your studies, the University would like to accompany you throughout your career.

That’s why we offer you:

- Tools to help you search for a job, launch your professional career or take it in a different direction.

- Specialized continuing education in the form of our lifelong learning programs.

- Networking with other industry professionals

You will form part of the Agrupación de Antiguos Alumnos CEU, the biggest alumni group in Spain, with a presence right across the country and in 42 other countries across the world. This organization brings together all of the alumni from the different CEU organizations.
Certificate of Competencies

This certificate, unique to the CEU Cardenal Herrera University, will certify your overall skill profile for you to use when seeking employment. This Certificate will record all the competencies you have acquired during your studies. You will need to begin putting it together from the very first year. You can find all the information on the procedure on the intranet.

Start from the very first year!

Careers

We will help you to go further. Our objective is to provide you with the means and skills to improve your employability and appeal to employers. We go beyond your university qualification to transform you into a true professional within your chosen field.

Internship Roadmap
Get your career started by getting hands-on experience from the very first year.
5000 agreements with other organizations.
1200 hours of practical training.
Internships in Spain and other countries.

Working Meanwhile

Combine your studies with a weekend or holiday job.
Take home your first salary and acquire useful skills for your future career.

Job Bank
Employment opportunities:
Publication and administration of job offers for CEU graduates.

Career guidance
We are here for you at every step of your studies and your career, providing you with a personalized service which corresponds to your needs.
Global citizen

This program is aimed at providing you with the professional skills needed for an international career. There are four training modules – language skills, training, international activities and mobility – which will enable you to be awarded the Global Citizen Certificate.

This is an opportunity to show your international skills in a globalized world!

CEU Accede

The CEU ACCEDE program will help you acquire transferable skills, which are essential for your employability.

You can develop abilities regarding positive thinking, communication skills, time management, and joining a new team in the workplace. You’ll also learn how to put together a good CV in various formats, tackle job interviews and other types of recruitment and selection processes, draw up an employment profile on social media and manage your online reputation.

All this will enhance your employability.

CEU Emprende

At CEU Emprende, you will use the bespoke method we have developed to provide you with entrepreneurial skills. It is based on thinking skills, design thinking and the creation of innovative companies.

Via BlackBoard, you can see all the activities organized by CEU Emprende which will enable you to acquire these entrepreneurial skills.

Each study programme has its own Entrepreneurship Tutor, who can help you to develop your projects.
# Connected

**Blogs**

**Do you want to keep up to date with the news for your degree?**

You can find out about everything that’s happening on the blog.

Follow us at:

**The Nursing Blog:**
https://blog.uchceu.es/enfermeria/

**The Physiotherapy blog:**
https://blog.uchceu.es/fisioterapia/

**The Pharmacy blog:**
https://blog.uchceu.es/farmacia/

**The Dentistry blog:**
https://blog.uchceu.es/odontologia/

**The Medicine blog:**
https://blog.uchceu.es/medicina/

**Blackboard**

The student intranet is the platform you will use to manage your studies.

This is where you can access your Virtual Campus, which will take you to Blackboard, the platform where you will find all the material related to your subjects.

Blackboard also has a mobile app: **Bbstudent**.

Login to the intranet to consult and download the guide and access Blackboard anywhere at any time!
Social Networks

Many things happen at the university every day, from small achievements to large events. So that you don’t miss a thing, we publish all this on the following social networks.

Our pages now how have more than 29,000 likes. Why don’t you join us? Find us at fb.com/uchceu and for the international community fb.com/uchceuniversity

You can also follow us on Twitter – @uchceu and @uchceuniversity – and our updates will help you keep track of what’s happening at your University. With more than 20,000 tweets, we want to show you everything that’s going on in our university community.

They say a picture is worth a thousand words – so we want you to tell us about your university experience on our Instagram channel using the #uchceu hashtag. If you follow us at @uchceuniversity you’ll be able to see the University through different filters! As we’re international, remember that our publications will be made in English and Spanish.

What about video? We also have stories to tell you on our YouTube channel, youtube.com/uchceu where you’ll get a different insight into the big events.

This is one of the one of the latest online communities we’ve joined, where you can find thematic pinboards with lots of resources and images: a real catalogue of what’s going on at our University. Go to pinterest.com/UCHCEUniversity!

You can now follow us on this young and dynamic channel which is revolutionizing social networks. Add us and very soon you will be part of the story we tell – and you’ll be able to see what’s going on at the University in real time.

Follow us and take part!
Where are we?

1. Seminario Building
   Rectorate
   Faculty of Health Sciences
2. Luis Campos Górriz Building
   Faculty of Law, Business and Political Science
   Faculty of the Humanities and Communication Science
   The HUB 101
3. Ágora (Main Square) and the Library
4. Faculty of Veterinary Science
5. Bartolomé Serra Audiovisual Production Centre Building
6. New Faculty of Health Sciences
7. Hospital Clínico Veterinario
8. ESET

P. University car park

Useful Information

Metro
Telf: 900 46 10 46
http://www.metrovalencia.es/

Taxi
RadioTaxi: 96 370 33 33
TeleTaxi: 96 357 13 13

Police
Valencia: 092
Moncada: 96 139 05 87
Alfara del Patriarca: 607 903 901

Accident and Emergency
Telf: 112
Moncada GP Surgery: 96 310 89 10
Alfara del Patriarca GP Surgery: 96 120 58 95
¿Dónde estamos?