

QUICK GUIDE FOR INTERNATIONAL ADMISSIONS

- Updated in October 2019 -

This guide is intended to answer the most common questions our international candidates have, once they decide to apply for a place at CEU Valencia.

Remember that you can start the admission process through our website, just by following this [link](#). Should you need any kind of assistance throughout the process, please contact us:

- By e-mail at admission.en@uchceu.es
- By telephone at +34 96 136 90 02
- On social media, joining our [Facebook group](#)

1. Good to know before applying for a place at CEU Valencia

I am an international candidate, but I have studied in a Spanish school: how do I proceed?

The education system you have followed, and not your nationality, will determine whether you need to apply via the international process or not. Here you have some examples:

- You have studied in France, but in a Spanish school: you need to apply following the Spanish process. And you can do so by clicking [here](#).
- You have studied in Switzerland in a Swiss school: you should apply via the international admission process.
- You are a Spanish national, but you have studied in an Italian school because you live in that country: you should apply via the international admission process.

How do I apply for a degree at CEU Valencia?

If you wish to apply as an international candidate, you just have to follow this [link](#).

Do you work with recruitment agencies?

Yes, we do. It is NOT compulsory to contact an agency to go through the admission process, but you are free to contact one in case you want their support.

Is there a deadline to apply?

It is highly important that you apply as soon as possible if you want to be sure there are still places available. There is a very high demand, especially for some degrees, and sometimes candidates find themselves out of the process because they have waited too long.

Keep in mind that, if you wish to apply for our bilingual degree in Médecine Vétérinaire (French/Spanish), the deadline to apply is January 15, 2020. It will be vital to meet the deadlines and special conditions that apply to this group.

I want to study Medicina (in Spanish), do I have to take an exam?

If you wish to study our degree in Medicina (in Spanish), please follow the instructions you will find [here](#).

I want to study Medicine (bilingual group English/Spanish); do I have to take an exam?

Yes, you will have to take an exam called [BMAT](#) which will take place in February 15, 2020.

BMAT is a 2-hour **pen-and-paper test**, which consists of three sections and is taken in English. Sections 1 and 2 are multiple-choice, and Section 3 is a writing task. BMAT tests your ability to apply scientific and mathematical knowledge, as well as problem solving, critical thinking and written communication skills that are essential to university-level study.

Important dates to keep in mind:

- 26 January 2020: Bookings close at 23h59 UK time. After this, you will not be able to book for the February test.
- 15 February 2020: test date. Start times depend on test venue, candidates will be able to see this when they book. Pay special attention to the info on [their website](#).
- 2 March 2020: results released to candidates.

You need to book at your earliest convenience through www.metritests.com. You may choose your venue and pay the test fee online.

Are there minimum grades required for studying at CEU-UCH?

- For **Medicine**: Average grades of 7/10 | AAB in A-Levels + 5 GCSE | 26 IB Points. In all cases, at least two sciences.
- For **Dentistry**: Average grades of 6,6/10 | ABB in A-Levels + 5 GCSE | 24 IB Points. In all cases, at least two sciences.
- For **Veterinary Medicine**: Average grades of 6,5/10 | BBB in A-Levels + 5 GCSE | 24 IB Points. In all cases, at least two sciences.
- For **Médecine Vétérinaire**: Average grades of 8/10.
- For the rest of the degrees, candidates must be in possession of a High School Diploma (or studying in last year), whose grades will be decisive in the final admission.

What documents do you need to apply?

- Scanned Passport or ID
- Scanned academic documents (only one .pdf file)
- Scanned Photography (ID format)
- Cover letter

For further information on the documentation needed, follow [this link](#).

Can I apply as a transfer student?

If you wish to start your studies at CEU Valencia as a transfer student, you will need to choose that option when filling in the admission form. Keep in mind that we only consider as transfer students those who have validated at least 30 ECTS.

We DO NOT accept transfer students in these degrees: Medicine, Odontología, Dentistry, Veterinaria, Médecine Vétérinaire, Veterinary Medicine and Fisioterapia (Valencia campus).

How can I contact other future students?

The General Data Protection Regulation prevents us from sharing contact information from our students or candidates. Nevertheless, we invite you to join our [Facebook group](#) if you want, where you will find other candidates and members of our team.

2. Regarding your application at CEU Valencia

I'm trying to register but the degree is not available. What can I do?

Should you have any problem or doubt regarding our admission process, please contact us any time by e-mail:

- For English speakers: admission.en@uchceu.es
- For French speakers: admission.fr@uchceu.es
- For Spanish speakers: admission.es@uchceu.es

Where can I check my application status and details?

Shortly after you have completed the admission form, you will receive an e-mail with the information needed to access your intranet. Through this platform you will be able to track your application status.

I have a problem logging into my future student intranet. How do I proceed?

You have to send an e-mail explaining your problem to: informatica_ceu@uchceu.es

I am unable to upload my documents. What should I do?

You have to upload only one PDF file containing all academic documents. If there are documents missing, please send us a message with your name and the degree you have chosen to:

- For English speakers: admission.en@uchceu.es
- For French speakers: admission.fr@uchceu.es
- For Spanish speakers: admission.es@uchceu.es

3. After you have applied

How can I track my application?

You can track your application any time via your student intranet.

My application has been confirmed, what should I do next?

You have to make sure you have submitted all your documents and then choose a date for your admission interview. Also, pay special attention to the instructions you will receive by e-mail.

4. About your Admission Interview

Do I have to come to the university to carry out the interview?

No, you can do the interview on [Skype](#). But if you prefer, you can make an appointment to carry it out face-to-face.

Can I choose the day and time?

Yes, you will be able to choose from a list of available dates.

Is it necessary to pass an interview?

Yes, you have to pass an admission interview. This interview, along with your academic records, will help us evaluate your profile and determine your eligibility. For your admission interview, it is very important to keep in mind that:

1. You need a date and time convenient to you
2. You need to dress appropriately and be polite
3. You need to clearly state the degree you are interested in studying
4. You need to be on time for the interview
5. You needn't be nervous!

Will the interview be carried out in Spanish?

It will be carried out in the language of instruction of the first year of the course you have chosen.

5. Questions about the payment

How much do I have to pay?

The academic fees are revised in February. Please access here the last version available:

- [Information in English](#)
- [Information in French](#)
- [Information in Spanish](#)

How do I pay my fees?

The first payment (Pre-enrollment and Hospitality Package or Pre-enrollment, Hospitality Package and enrollment) can be settled by credit card (through an online payment processor) or international bank transfer. Once you are in Spain:

- Your monthly installments will be taken from a Spanish bank account or a bank account kept in a SEPA country.
- You can set a direct debit from an account in any country.

What is the Hospitality Package and why should I pay for it?

The Hospitality Package covers a wide range of services for first-year international students. The Hospitality Package is mandatory for all the international students regardless of the degree they have chosen. The payment is not applicable to students with a Spanish DNI, Spanish passport or NIE (obtained at least one year before their application to study in our university).

For all questions regarding please contact our Hospitality team at hospitality@uchceu.es

Can I get a letter confirming I have paid my registration fees?

You will receive an email as soon as the university registers your payment. Then, your status will change in your intranet. If you need an invoice, you can ask for it at admonalumnos@uchceu.es

I forgot to pay the place reservation and now the deadline is over. Can I still pay?

If this happens, your application normally gets dismissed. Please contact us if you wish to reactive your application:

- For English speakers: admission.en@uchceu.es
- For French speakers: admission.fr@uchceu.es
- For Spanish speakers: admission.es@uchceu.es

We will only be able to reactivate your application if there are places available.

Can I have an extension to the deadline for place reservation?

No, you have to settle the payment before the deadline; otherwise your application will be dismissed.

6. Open Days at CEU Valencia

What is an Open Day?

An Open Day is a certain day appointed by the university in which visitors are welcome to attend several presentations and visit our facilities. And the most important of all: they can meet our staff, get first-hand information and start getting familiar with our university. Participation in our Open Days is free.

When will the next Open Day take place?

Several International Open Days will be taking place throughout the academic year, so you will have different opportunities to visit our facilities and get all the information you may request. During the upcoming months, we will be organizing the following events for international candidates willing to come to our Valencia campus:

- A Day in Health Sciences: December 13, 2019 + March 6, 2020. A fun and experiential workshop for groups up to 15 participants (+ guest).
- Open Day: January 24, 2020. Our big event for all those international candidates who want to study with us next year.
- Hospitality Day for Veterinary students: June 2020. An event for international students who have applied for a place in any of our three Veterinary groups.

And, if you are interested in our degrees in Pharmacy, Nursing, Education, Architecture, Political Science, Design, Communication or Business... get in touch with us to get an appointment and visit our faculties! Contact us at international@uchceu.es to set a date and time for your visit.

7. Application withdrawal

[I no longer wish to continue with my application. How do I arrange this?](#)

The only fees suitable for a refund are the Pre-enrollment fee and the enrollment fee (in case you have already paid this last one):

- If your application is **not meeting the academic requirements** you will have to send the proper document stating your final grades from Secondary Education to the International Relations Office.
- There is no option for a refund in case **your visa gets denied**.
- If you can no longer study this year in the University CEU Cardenal Herrera **for medical reasons**, we'll keep your place reservation for the next year, in case you ask us to do so.

In all of these cases, you will need to contact us as soon as possible and send the proper document to withdrawals@uchceu.es

The Hospitality Package fee will not be refunded **under any conditions**, no matter if you haven't used any of the services.

[How long does it take to process a refund?](#)

Once your withdrawal application is completed it may take up to two months.