

## Catalogue of Competences recorded on the Certificate of Competences for the 2016-2017 academic year



# OCUPATIONAL SOCIAL SKILLS



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|   |   |   |  | <p>Recorded: This means that the University's IT system already possess the validated information and that it will appear by default on your Certificate</p>                            |
| Practical training integrated into the curriculum   | Internship: Compulsory  | Pre-professional skills: ability to adapt to the work environment by applying knowledge and technical skills. | Ability to transfer knowledge and application of techniques. Ability to learn, take responsibility, ensure confidentiality and behave ethically. Ability to integrate into teams and develop social skills.                                | Recorded  |
| Training completion report  | Internship: Optional  | Pre-professional skills: ability to adapt to the work environment by applying knowledge and technical skills. | Proactivity and self-motivation to succeed; ability to make an effort, organize and manage time. Ability to transfer knowledge and apply techniques. Integration into organizational environments, teams and development of social skills. | Recorded  |

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| Trainee in CEU Music   | Experience at University   | Pre-professional skills: ability to adapt to the work environment by applying knowledge and technical skills. | Coordination and planning skills in audiovisual and sound productions directed mainly to the production of music projects. Technical skills in the installation and management of the microphone, recording and blending systems in the studio or live. Mastering and postproduction of sound. Audiovisual production and the operation of specific cameras in concerts, musical events and video clips of classical and contemporary music. Ability to produce audiovisual sound and dubbing. Ability to produce recorded sound products for radio and the internet. Advanced use of Protools. | Verified   |

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| Assistance in Physiotherapy at sporting events.  | Experience at University   | Pre-professional skills: ability to apply knowledge and technical skills on assisting athletes in sport events. | Ability to apply the palpatory knowledge of surface anatomy and the application of the principles and the basis of treatment of the musculoskeletal system, after competing in a competition. Ability to make physiotherapeutic diagnosis of muscular problems after the competition. Ability to bring health education to athletes for better competition preparation and prevention of injuries due to overtraining. Ability to recognise the alterations which need physiotherapeutic treatment or attention by other health professionals, fostering multidisciplinary work. Ability to communicate with athletes who can benefit from the Physiotherapy Service. | Verified   |
| Collaboration as an intern student of Physiotherapy  | Experience at University   | Pre-professional skills: ability to apply knowledge and technical skills on research assignments.               | Ability to carry out bibliographical search, for article edition, poster design or other papers to be presented in scientific conferences. Ability to present work in public. Capacity for self-awareness of one's abilities and knowledge on a particular matter. Capacity for time management to combine simultaneous formative activities, optimizing time and resources.  | Verified   |

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| Collaboration as an intern student of Pharmacy   | Experience at University   | Pre-professional skills: ability to apply knowledge and technical skills on research assignments. | Ability to carry out bibliographical search, for article edition, posters design or other papers to be presented in scientific conferences. Ability to present work in public. Capacity for self-awareness of one's abilities and knowledge on a particular matter. Capacity for time management to combine simultaneous formative activities, optimizing time and resources. | Verified   |
| Collaboration as an intern student of Medicine   | Experience at University   | Pre-professional skills: ability to apply knowledge and technical skills on research assignments. | Ability to carry out bibliographical search, for article edition, poster design or other papers to be presented in scientific conferences. Ability to present work in public. Capacity for self-awareness of one's abilities and knowledge on a particular matter. Capacity for time management to combine simultaneous formative activities, optimizing time and resources.  | Verified   |

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| <p>International Collaboration Scholarship</p>  | <p>Experience at University</p>   | <p>Ability to adapt to the work environment by applying knowledge and technical skills.</p>             | <p>Ability to promote students attendance to University integration activities: effective peer-to-peer communication. Ability in Social media and digital tools: participation in University blogs, Social media empowerment and digital presentations development for University activities. Ability in presentations and public speaking: participation as assistants in University PR events. Ability to work in a multicultural environment: improvement of language skills and workplace flexibility.</p> | <p>Verified</p>  |
| <p>Collaboration promoting the Health Sciences activities.</p>  | <p>Experience at University</p>   |   |  | <p>Verified</p>  |

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| Collaboration grant for the provision of support to the Hospital Clínico Veterinario management                        | Experience at University   | Pre-professional skills: ability to adapt to the working environment by applying knowledge and technical skills. | Ability to provide support to the management of the Hospital Clínico Veterinario: storage and distribution of orders; recording of orders for the pharmacy and storage room; monitoring of supply expiry dates; quarterly inventory of the storage room/pharmacy; updating of the hospital management spreadsheets; monitoring and maintenance of equipment; replacement and monitoring of materials at the administration desk; administration/reception duty; storage of records, answering the telephone, etc. | Verified   |

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| Surgery Collaboration Grant at the Hospital Clínico Veterinario  | Experience at University   | Pre-professional skills: ability to adapt to the working environment by applying knowledge and technical skills. | Ability to provide support in the Surgery area of the Hospital Clínico Veterinario: monitoring and maintenance of materials and surgical equipment; monitoring of disposable supply levels for surgery and traumatology; monitoring of the cleaning and sterilization of instruments after each surgical procedure; maintenance and updating of surgical images and videos; provision of support in the coordination of locations and materials used in educational and postgraduate activities. | Verified   |
| Participation as an intern at Radio CEU as a Control Technician.   | Experience at University   | Ability to use technical instruments for radio production.   | Ability to use the mixing desk and the computer program for radio, to undertake voice testing, program production, the editing of recordings and organizing and planning sound resources for each program.   | Verified   |

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| Scenme CEU Collaboration Grant   | Experience at University   | Pre-professional skills: ability to adapt to the working environment by applying knowledge and technical skills. | Ability to create graphics and audiovisual material for the international area. Ability to undertake graphic design and to use Adobe tools: Illustrator and Flash; HTML5 web design. Ability to show empathy for international students' needs and to work in a multicultural environment. | Verified   |
| Adme CEU Collaboration Grant   | Experience at University   | Pre-professional skills: ability to adapt to the working environment by applying knowledge and technical skills. | Ability to create graphics and audiovisual material for the international area. Ability to undertake graphic design and to use Adobe tools: Illustrator and Flash; HTML5 web design. Ability to show empathy for international students' needs and to work in a multicultural environment. | Verified   |
| Walkme CEU Collaboration Grant   | Experience at University   | Pre-professional skills: ability to adapt to the working environment by applying knowledge and technical skills. | Ability to create graphics and audiovisual material for the international area: ability to edit audio/video with Avid or Premiere. Ability to show empathy for international students' needs and to work in a multicultural environment.   | Verified   |



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| Internship and Employment Service Collaboration Scholarship. Castellón Campus   | Experience at University  | Pre-professional skills: ability to adapt to the working environment by applying knowledge and technical skills.                    | Ability to undertake administrative support tasks for the management of student internships   | Verified  |
| Collaboration Scholarship for the Bachelor's Degree in Nutrition  | Experience at University  | Pre-professional skills: ability to adapt to the working environment by applying knowledge and technical skills.                    | Ability to undertake support tasks in the coordination of the Bachelor's Degree in Nutrition  | Verified  |
| Physiotherapy Collaboration Scholarship. Elche Campus.  | Experience at University  | Pre-professional skills: ability to adapt to the working environment by applying knowledge and technical skills.                    | Ability to manage and maintain the technical and clinical equipment needed for students' practical sessions. Ability to provide assistance to Physiotherapy undergraduates during their voluntary practical sessions. Ability to provide support to lecturers in the organization and preparation of materials, and to participate in sporting events as a physiotherapy assistant. | Verified  |
| Collaboration Scholarship for the publicization and promotion of alumni activities  | Experience at University  | Pre-professional skills: ability to adapt to the working environment by applying knowledge and technical skills.                    | Ability to undertake support tasks in projects organized by the Alumni section.   | Verified  |
| Sports Service Collaboration Scholarship. Elche campus  | Experience at University  | Pre-professional skills: ability to adapt to the working environment by applying knowledge and technical skills.                    | Ability to undertake support tasks at the Sports Service: communication of events and administrative support  | Verified  |

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| <p>Sports Service Collaboration Scholarship, for futsal. Valencia campus</p>   | <p>Experience at University</p>  | <p>Pre-professional skills: ability to adapt to the working environment by applying knowledge and technical skills.</p> | <p>Ability to undertake support tasks related to futsal at the Sports Service. Training and organization of teams.</p>   | <p>Verified</p>  |

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| Sports Service Collaboration Scholarship, for basketball. Valencia campus  | Experience at University   | Pre-professional skills: ability to adapt to the working environment by applying knowledge and technical skills. | Ability to undertake support tasks related to basketball at the Sports Service. Training and organization of teams.  | Verified   |
| Sports Service Collaboration Scholarship, for volleyball. Valencia campus  | Experience at University   | Pre-professional skills: ability to adapt to the working environment by applying knowledge and technical skills. | Ability to undertake support tasks related to volleyball at the Sports Service. Training and organization of teams.  | Verified   |

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| Digital Communication Service Collaboration Scholarship: web programming   | Experience at University   | Pre-professional skills: ability to adapt to the working environment by applying knowledge and technical skills. | Ability to undertake support tasks in the updating and improvement of pre-existing web applications; to create applications in ASP.NET / C#; to maintain the different CMSs developed and Wordpress accounts.  | Verified   |
| Mapme CEU Collaboration Grant  | Experience at University   | Pre-professional skills: ability to adapt to the working environment by applying knowledge and technical skills. | Ability to create graphics and audiovisual material for the international area. Ability to undertake graphic design and to manage Adobe tools: Illustrator for the editing of vectorial drawing and Photoshop for image editing. Ability to show empathy for international students' needs and to work in a multicultural environment.                                       | Verified   |
| Collaboration as an intern student of Nursing  | Experience at University   | Pre-professional skills: ability to apply knowledge and technical skills on research assignments.                | Ability to carry out bibliographical search, for article edition, poster design or other papers to be presented in scientific conferences. Ability to present work in public. Capacity for self-awareness of one's abilities and knowledge on a particular matter. Capacity for time management to combine simultaneous formative activities, optimizing time and resources. | Verified   |

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| Collaboration as an intern student of Education  | Experience at University   | Pre-professional skills: ability to apply knowledge and technical skills on research assignments.             | Ability to carry out bibliographical search, for article edition, poster design or other papers to be presented in scientific conferences. Ability to present work in public. Capacity for self-awareness of one's abilities and knowledge on a particular matter. Capacity for time management to combine simultaneous formative activities, optimizing time and resources.   | Verified   |
| Collaboration Scholarship in Language Service HUB  | Experience at University   | Pre-professional skills: ability to adapt to the work environment by applying knowledge and technical skills. | Skills to interact with students and academic and administrative staff at the University. Initiative to undertake activities aimed at facilitating the integration of the Spanish and international student communities. Communication skills via social media and electronic channels. Skills in administering the loan of books and learning materials at The Hub 101. Skills in ensuring that The Hub 101 venue is kept in good order and that its rules are complied with. | Verified   |

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| Collaboration Scholarship in the Veterinary Hospital: Clinical Laboratory  | Experience at University   | Pre-professional skills: ability to apply knowledge and technical skills on supportive tasks at the Veterinary Hospital: Clinical Laboratory | Skills in entering tests into databases, using QVET, monitoring stock levels of materials (reagents for Spin 120, Diff-Quick, Eppendorf, etc.), and the use of testing equipment (Spin 120 and 200E). Skills in waste management, the maintenance and cleaning of the blood count analyser and microscopes, the use of cold storage, record-keeping, and price management of laboratory and analytical material | Verified   |
| Collaboration Scholarship in the Vicechancellor of Students and University Lifes Office                                | Experience at University   | Pre-professional skills: ability to adapt to the work environment by applying knowledge and technical skills.                                | Capacity for support assignments: organization, coordination and communication in online and offline formats for University Extension and Alumni activities.  | Verified   |

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| Collaboration Scholarship in Corporate Communication Department  | Experience at University   | Pre-professional skills: ability to adapt to the work environment by applying knowledge and technical skills. | Capacity for support in the organization and communication of cultural activities. Assistance in cultural events, both in organization and communication. Support to the Protocol Department in the organization of institutional events. Assistance to the Press Department.   | Verified   |
| Collaboration Scholarship in Animal Housing Unit   | Experience at University   | Pre-professional skills: ability to adapt to the work environment by applying knowledge and technical skills. | Capacity for support assignments in the rodent housing room: maintenance, cleaning, feeding and supply control, material disinfection, corpse collection control. Ability to manage the animal colony and to elaborate and edit the Protocol of Standard Operating Procedures, both for Research and Teaching areas. Capacity for support in the development of experiments with animals, coordinated by University Research Staff. | Verified   |

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| Collaboration Scholarship in Language Service  | Experience at University   | Pre-professional skills: ability to adapt to the work environment by applying knowledge and technical skills. | Ability to interact with students. Ability to assist in academic administrative tasks, such as registration, schedules, change of shift requests, attendance record. Ability to assist professors preparing teaching material. Ability to establish and keep contact with sales-representatives of publishing companies. | Verified   |
| Collaboration Scholarship in IT Room   | Experience at University   | Pre-professional skills: ability to adapt to the work environment by applying knowledge and technical skills. | Capacity for IT room management. Ability to keep maintenance and control of IT equipment: checking out, breaking down warnings, software installation and network maintenance.   | Verified   |



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| <p>Collaboration Scholarship in the Pastoral Work Group</p>   | <p>Experience at University</p>   | <p>Pre-professional skills: ability to adapt to the work environment by applying knowledge and technical skills.</p> | <p>Ability to assist University Pastoral Group: organization, coordination and online communication of contents; preparation of offline communication tools.</p>          | <p>Verified</p>  |
| <p>Collaboration Scholarship in the University Library</p>  | <p>Experience at University</p>   | <p>Pre-professional skills: ability to adapt to the work environment by applying knowledge and technical skills.</p> | <p>Capacity for support assignments: user's attention, basic maintenance of facilities and material. Silence and order maintenance.</p>                                   | <p>Verified</p>  |

## Catalogue of Competences recorded on the Certificate of Competences for the 2016-2017 academic year



### OCUPATIONAL SOCIAL SKILLS



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| <p>Collaboration Scholarship in the Promotion and New Students Service</p>   | <p>Experience at University</p>  | <p>Pre-professional skills: ability to adapt to the work environment by applying knowledge and technical skills.</p> | <p>Ability to support University Promotion, assistance in events and data base control. Ability to interact and attend new graduate and post-graduate students. Assistance in the organization of admission interviews.</p> | <p>Verified</p>  |

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| Collaboration Scholarship in Corporate Communication Department: Press area  | Experience at University   | Pre-professional skills: ability to adapt to the work environment by applying knowledge and technical skills. | Capacity for Press tracking assignments, information coverage: writing a press release, photographic coverage, recording and edition of different audiovisual formats. Ability to produce contents for social networks. Ability to update Press Area formats. | Verified   |
| Collaboration Scholarship in Dentist Clinic: Preclinic laboratory  | Experience at University   | Pre-professional skills: ability to adapt to the work environment by applying knowledge and technical skills. | Ability to control materials: supply and replacement of materials. Ability to interact with staff and other students.   | Verified   |

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| <p>Collaboration Scholarship in Dentist Clinic: Hygienists assistance</p>   | <p>Experience at University</p>   | <p>Pre-professional skills: ability to adapt to the work environment by applying knowledge and technical skills.</p> | <p>Ability to keep the appointment book updated and to interact with patients. Ability to support the technical area.</p>   | <p>Verified</p>  |
| <p>Collaboration Scholarship in Dentist Clinic: Prosthesis Laboratory</p>   | <p>Experience at University</p>   | <p>Pre-professional skills: ability to adapt to the work environment by applying knowledge and technical skills.</p> | <p>Ability to interact and attend students. Ability to organize work with external laboratories.</p>  | <p>Verified</p>  |

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| <p>Collaboration Scholarship in Anatomy and Dissection Service</p>  | <p>Experience at University</p>   | <p>Pre-professional skills: ability to adapt to the work environment by applying knowledge and technical skills.</p> | <p>Ability to prepare corpses and anatomic pieces for human dissection training. Assistance to Anatomy professors in corpse dissection. Supervision of the dissection room and maintenance of all training material (corpses, models, bones).</p>   | <p>Verified</p>  |
| <p>Collaboration Scholarship in Pharmacy Room</p>   | <p>Experience at University</p>   | <p>Pre-professional skills: ability to adapt to the work environment by applying knowledge and technical skills.</p> | <p>Ability to elaborate and update the Room Manual. Ability to handle and calibrate the Reflotron and the rest of measuring tools for physiological and analytical parameters. Ability to manage different assignments for the Pharmacy Office. Ability to work on the monthly new therapeutic medicine. Ability to measure health parameters and indicators. Ability to manage toxic residues.</p> | <p>Verified</p>  |

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| Collaboration Scholarship in the Anatomy and Embriology Veterinary Unit  | Experience at University   | Pre-professional skills: ability to apply knowledge and technical skills on supportive tasks at Anatomy and Embryology Unit   | Ability to prepare corpses and anatomic pieces for human dissection training. Ability to Supervise and organize the dissection room.   | Verified   |
| Collaboration Scholarship in the Pathological Anatomy Veterinary Unit  | Experience at University   | Pre-professional skills: ability to apply knowledge and technical skills on supportive tasks at the Pathological Anatomy Unit | Ability to carry out necropsies and sample taking, histopathologic studio (carving, assembly, cuts and staining), to take macro and microscopic photographs. Maintenance and basic care of equipment and facilities. | Verified   |

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| Collaboration Scholarship in Animal Production Farm: Animal Health   | Experience at University   | Pre-professional skills: ability to adapt to the work environment by applying knowledge and technical skills.            | Ability to prepare animals for practical sessions. Ability to track and control the state and number of animals. Ability to manage hygienic-sanitary control of animals, to assist vets in charge of the equine clinic 24 hs with external and internal patients of the Zoologic Unit. Basic maintenance of facilities and material. Ability to program visits and other activities at the Zoologic Unit. | Verified   |
| Collaboration Scholarship in Veterinary Microbiology: Sanitary Control of Production Animals                           | Experience at University   | Pre-professional skills: ability to adapt to the work environment by applying knowledge and technical skills.            | Ability to handle samples of veterinary interest and to prepare the culture media. Collaboration in macroscopic and microscopic microorganisms handling and identification.   | Verified   |
| Collaboration Scholarship in the Veterinary Hospital: Radiology unit.  | Experience at University   | Pre-professional skills: ability to apply knowledge and technical skills on supportive tasks at the Veterinary Hospital. | Skills in diagnosis tasks in Hospital, its maintenance and organization. Collaboration in the elaboration of material for the service.  | Verified   |

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| <p>Collaboration Scholarship in the Audiovisual Production Centre (CPAB)</p>  | <p>Experience at University</p>   | <p>Pre-professional skills: ability to adapt to the work environment by applying knowledge and technical skills.</p> | <p>Skills in technical control of television, radio, sound and photography departments. Technical assistance to professors during lessons, with equipment handling. Basic technical assistance and explanation to students in television, radio, sound and photography departments, indoors and outdoors, according to professors' requirements and to the needs of practical sessions. Maintenance and care of CPAB facilities and material. Delivery and collection of material to and from students, in television, radio, sound and photography departments. Ability to support the recording and edition of University institutional events.</p> | <p>Verified</p>  |



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| <p>Collaboration Scholarship in CEU Radio: Edition</p>  | <p>Experience at University</p>   | <p>Pre-professional skills: ability to adapt to the work environment by applying knowledge and technical skills.</p> | <p>Capacity for edition, realisation, production and execution of programs in Radio CEU programming schedule, including press conference coverage, and all those assignments needed for the correct functioning of the institutional university radio station. Ability to coordinate other students who collaborate in Radio CEU, including training and monitorization tasks. Responsibility for the maintenance and care of facilities and equipments.</p> | <p>Verified</p>  |

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| Collaboration Scholarship in CEU Radio: Control  | Experience at University   | Pre-professional skills: ability to adapt to the work environment by applying knowledge and technical skills. | Ability to undertake different tasks related to the Sound Technical Control, orientated to the realization and production of radio contents, live and on a diferred basis, both in the studios of the university online station and outdoors. Ability to track and control the radio programs, during broadcasting or as it is required. Coordination of the content recording shifts; training and monitoring of new students who collaborate in Control and Sound departments. Responsibility for the maintenance and care of facilities and equipments. | Verified   |
| Collaboration Scholarship in El Rotativo newspaper   | Experience at University   | Pre-professional skills: ability to adapt to the work environment by applying knowledge and technical skills. | Capacity for journalistic edition and production of contents for El Rotativo, in its digital and paper edition. Events coverage, news edition and interviews, as well as elaboration of information in text, video and photography formats. Coordination of students who collaborate in El Rotativo.   | Verified   |

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| Collaboration Scholarship in the Laser and 3D Design Studio.   | Experience at University   | Pre-professional skills: ability to adapt to the work environment by applying knowledge and technical skills. | Ability to handle and control Láser Cut and 3D machine. Coordination of students' shifts for Láser Cut. Care and maintenance of 3D machine.  | Verified   |
| Collaboration Scholarship in the Architecture Project Studio   | Experience at University   | Pre-professional skills: ability to adapt to the work environment by applying knowledge and technical skills. | Ability to assist in the organization of activities, exhibitions, signage layout, selection of publishing materia.   | Verified   |
| Collaboration Scholarship in the Reprography of Technical Projects Unit  | Experience at University   | Pre-professional skills: ability to adapt to the work environment by applying knowledge and technical skills. | Ability to assist students in plan and signage plotting. Ability to manage the material available, foresee paper and ink necessities and order in advance. Collaboration with the School Direction in the printing of notices advertising cultural activities and dissemination of this information. | Verified   |

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| Collaboration Scholarship in the General Secretary Office  | Experience at University   | Pre-professional skills: ability to adapt to the work environment by applying knowledge and technical skills.                | Ability to assist in administrative processes: record management, filing and staff support.  | Verified   |
| Collaboration as an intern in Dentistry  | Experience at University   | Pre-professional skills: ability to apply knowledge and technical skills on research assignments.                            | Ability to search for bibliographies, the preparation of articles, posters and adequate material for presentation in Scientific Congresses. Presentation skills. Awareness of their own skills and knowledge. Time management skills and the ability to combine educational activities, optimizing time and resources. | Verified   |
| Collaboration as an intern student in anatomy and embryology   | Experience at University   | Pre-professional skills: ability to apply knowledge and technical skills on supportive tasks at Anatomy and Embryology Unit. | Knowledge and application of the principles and bases of animal morphology that are of veterinary interest. Good communication and organizational skills and responsibility at work.   | Verified   |

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| Collaboration as an intern student in Anatomy and Pathology.   | Experience at University   | Pre-professional skills: ability to apply knowledge and technical skills on supportive tasks at the Pathological Anatomy Unit. | Ability to know and develop the necropsy technique. Enhancement of knowledge of the description and pathogenesis of general alterations of the cellular structure and function of tissues, organs and systems. Improvement in the identification and diagnosis of different types of injuries and their association with pathological processes. Good communication skills, self learning, good organizational skills and responsibility at work. | Verified   |
| Collaboration as an intern student in the equine clinic  | Experience at University   | Pre-professional skills: ability to apply knowledge and technical skills on supportive tasks at the Equine Clinic Service.     | Improvement of clinical skills in accordance with the degree in Veterinary medicine related to the Equine clinic and connected with the management, diagnosis, treatment and horse hospitalization. Good communication skills. Direct relationship with the client. Self-Learning. Ability to collect and understand relevant data to make judgements. Organizational skills and responsibility at work.  | Verified   |

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| <p>Collaboration as an intern student intern in the Veterinary Hospital</p>   | <p>Experience at University</p>   | <p>Pre-professional skills: ability to apply knowledge and technical skills on supportive tasks at the Veterinary Hospital.</p> | <p>Work to improve clinical skills in Veterinary medicine linked to the Pet Hospital for small animals and related to the handling, diagnosis, treatment and hospitalisation of those animals. Good communication skills. Self-learning. Ability to collect and understand relevant data to make judgements.</p> | <p>Verified</p>  |
| <p>Collaboration promoting the Veterinary Medicine activities</p>   | <p>Experience at University</p>   | <p>Pre-professional skills: ability to apply knowledge and technical skills on supportive tasks at the Dean's Office.</p>       | <p>Ability to use IT tools related to the creativity and the management of information. To learn how to design communication and advertisement campaigns. To improve imagination and productive thinking.</p>  | <p>Verified</p>  |

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| <p>Collaboration in research projects directed by a tutor/teacher</p>   | <p>Experience at University</p>   | <p>Pre-professional skills: ability to apply knowledge and technical skills on research assignments.</p> | <p>Ability to use IT tools related to the management of IT. Ability to maximize the management of information sources. Self-learning. Ability to gather and interpret relevant data to make judgements. Maximize the ability to resolve problems.</p>   | <p>Verified</p>  |
| <p>Collaboration at the Pharmacy Teaching Room</p>  | <p>Experience at University</p>   | <p>Preprofessional Skills: putting knowledge and technical skills into practice.</p>                     | <p>Ability to assist with class procedures (taking blood pressure, glycaemic index control, etc.) for tutors and students. To keep the class website updated with corresponding detailed reports of the cases of pharmacotherapeutic patients. Tasks related to the collaboration of patients associations.</p> | <p>Verified</p>  |

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| Collaboration as an assistant in the newspaper El Rotativo.  | Experience at University   | Preprofessional Skills: putting knowledge and technical skills into practice.                    | Ability to produce and edit journalistic content of EL Rotativo newspaper, both on paper and online. To cover news, events, interviews and the production of news in written, video or photographic form. To coordinate the work of collaborating students in El Rotativo newspaper.  | Verified   |
| Collaboration in Beyond the line project   | Experience at University   | Preprofessional Skills: putting knowledge and technical skills into practice.                    | Ability to lead and make decisions. Ability to communicate and debate in public. Ability to organize and plan. Ability to analyze and synthesize. Critical thinking skills. Ability to manage and conduct personal interviews. Ability to manage and carry out events. Knowledge of the processes, research techniques and analysis of the nature and interrelations between subjects of advertising communication. Ability to understand and interpret the situation, adapt to change, face a crisis, work under pressure . Ability to observe trends. | Verified   |



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| <p>Collaboration as an intern student of Parasitology and Parasitological Diseases (PARA-VET)</p>                             | <p>Experience at University</p>   | <p>Pre-professional skills: ability to apply knowledge and technical skills on parasitological diagnosis and to apply the principles and foundations of research on parasitological diseases.</p> | <p>Ability to know and develop Parasitology diagnosis at a clinical level. Skills on Parasitology diagnosis, in research tasks. Ability to observe epidemiological cases and to develop critical analysis. Learning autonomy for parasitological processes, undergoing bibliographical search. Capacity for scientific communication: through article edition, poster design or other papers, as well as ability to present work in public. Organization and work responsibility, in order to combine academic activities and cooperative tasks in research or diagnosis projects.</p> | <p>Verified</p>  |

## Catalogue of Competences recorded on the Certificate of Competences for the 2016-2017 academic year



# OCUPATIONAL SOCIAL SKILLS



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| <p>Collaboration as an intern student of Microbiology</p>   | <p>Experience at University</p>   | <p>Pre-professional skills: ability to apply knowledge and technical skills on Microbiology support.</p>                            | <p>Ability to know and develop classical and molecular microbiology techniques. Fostering team work, organization and work responsibility. Improvement in results interpretation, statistical analysis of data, writing of reports, as well as writing of scientific informational projects.</p> | <p>Verified</p>  |
| <p>Collaboration as an intern student of Veterinary Anatomy and Embryology.</p>   | <p>Experience at University</p>   | <p>Pre-professional skills: ability to apply knowledge and technical skills on supportive tasks at Anatomy and Embryology Unit.</p> | <p>Ability to know and apply the principles and foundations of animals' morphology of veterinary interest. Communication. Organization and work responsibility.</p>  | <p>Verified</p>  |

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| Collaboration as an intern student of Teaching and Research Farm.  | Experience at University   | Pre-professional skills: ability to apply knowledge and technical skills on Teaching and Research Farm support.                | Ability to improve skills proper of Veterinary Degree, relating Animal Production and Livestock Clinic; skills related with animal handling, obstetrics techniques, and farm animal breeding, diagnosis and treatment for the most common diseases of working animals. Communication and direct contact with stockbreeders. Learning autonomy. Ability to meet and interpret relevant data to make judgements. Capacity for organization and work responsibility. | Verified   |
| Collaboration as a student intern at the Veterinary Pathological Anatomy Unit.   | Experience at University   | Pre-professional skills: ability to apply knowledge and technical skills on supportive tasks at the Pathological Anatomy Unit. | Ability to perform necropsy techniques in all species of animal; to understand and describe the pathogenesis of general disorders of the structures and functions of cells, tissues, organs and systems; to identify and diagnose the different types of injuries and their relationship with pathological processes of particular veterinary interest; to communicate and organize, undertake autonomous learning, and show responsibility in the workplace.     | Verified   |

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| Collaboration with the Awareness Campaign for Blood Donation in conjunction with the Region of Valencia's Transfusion Centre. | Experience at University   | Pre-professional skills: Ability to communicate and persuade.  | Ability to communicate publicly and persuade a diverse range of interlocutors to donate blood.  | Verified   |
| Collaboration as a student intern at the ECOE (Structured Objective Clinical Assessment) Room for Medicine.                   | Experience at University   | Pre-professional skills: Ability to apply knowledge and technical skills for the performance of support tasks related to the preparation of the ECOE test. | Ability to apply knowledge and make use of the equipment and systems used for teaching clinical skills. Ability to organize information regarding different clinical scenarios.   | Verified   |
| Collaboration in various university activities and events related to PR, communication, congresses, conferences and fairs.    | Experience at University   | Pre-professional skills: Ability to communicate and persuade.  | Ability to represent the University within a range of public settings and PR activities: events, fairs, open days and visits. Ability to communicate and give presentations in public. Ability to exert social influence. | Verified   |

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| Collaboration Scholarship at the Equine Clinic.  | Experience at University   | Pre-professional skills: Ability to apply knowledge and technical skills for the performance of support tasks at the Equine Clinic. | Ability to perform support tasks concerning teaching materials and activities: preparation, checking and monitoring of the hygiene and health status of the animals. Working with the horses on the tracks. Provision of assistance to the veterinary surgeons in clinical tasks at the Hospital. | Verified   |
| Collaboration Scholarship at the Chair of Solidarity.  | Experience at University   | Pre-professional skills: Ability to put knowledge and technical skills into practice.   | Ability to perform support tasks for the Chair of Solidarity's projects: organization of activities and their publicization via online resources such as blogs, the website and social media. Proven ethical commitment in order to be awarded this scholarship.                                  | Verified   |
| Collaboration Scholarship at the Chief Executive's Office. Rectorate.  | Experience at University   | Pre-professional skills: Ability to put knowledge and technical skills into practice.   | Ability to provide support by performing administrative tasks for the Office of the Chief Executive of the University.  | Verified   |
| Collaboration Scholarship for Nursing  | Experience at University   | Pre-professional skills: Ability to put knowledge and technical skills into practice.   | Ability to provide support in organizational tasks at the Department of Nursing and in the training rooms for the preparation of teaching, and the management of materials and the students' practical sessions.  | Verified   |

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| Collaboration Scholarship for Education  | Experience at University   | Pre-professional skills: Ability to put knowledge and technical skills into practice.            | Ability to provide support in the organization and preparation of the internship process for students, as well as activities related to the different study programmes in Education; responsibility for the care and maintenance of the materials and facilities.  | Verified   |
| Collaboration Scholarship for Histology and Pathological Anatomy.  | Experience at University   | Pre-professional skills: Ability to put knowledge and technical skills into practice.            | Ability to perform support tasks related to Pathological Histology and Anatomy: use of the microtome to slice a variety of tissues at different micrometric thicknesses; preparation of solutions and reagents for staining; preparation of DPX mounting; histological staining; use of the microscope; maintenance of the database of histological samples; scanning of clinical records. | Verified   |

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| Collaboration Scholarship at the ECOE (Structured Objective Clinical Assessment) Room in Medicine.                     | Experience at University   | Pre-professional skills: Ability to apply knowledge and technical skills for the performance of support tasks related to the preparation of the ECOE test | Ability to undertake support tasks related to ECOE practical sessions in Medicine: handling, supervision and maintenance of the equipment; and provision of support to students for the optimal use of ECOE resources. | Verified   |
| Collaboration Scholarship at the Internship and Employment Service: Careers.   | Experience at University   | Pre-professional skills: Ability to put knowledge and technical skills into practice.   | Ability to perform support tasks related to the administration of internships at the Careers and Internship Service: document processing and attending to student enquiries.   | Verified   |
| Collaboration Scholarship at the Sports Service.   | Experience at University   | Pre-professional skills: Ability to put knowledge and technical skills into practice.   | Ability to perform support tasks at the Sports Service: organization and promotion of activities, training for a range of sports and managing teams of students.   | Verified   |

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| Collaboration Scholarship at the Office of the Vice-Rector for Research  | Experience at University   | Pre-professional skills: Ability to put knowledge and technical skills into practice.            | Ability to undertake administrative support tasks at the Office of the Vice-Rector for Research. Ability to use social media for communication.  | Verified   |
| Collaboration Scholarship for at the Office of the Vice-Rector for Research.   | Experience at University   | Pre-professional skills: Ability to put knowledge and technical skills into practice.            | Ability to perform support tasks at the Office of the Vice-Rector for Research: undertaking of projects; document management; communication of grant competitions on social media.   | Verified   |
| Collaboration Scholarship for tasks at the Pastoral Care service in conjunction with the Archdiocese of Valencia.      | Experience at University   | Pre-professional skills: Ability to put knowledge and technical skills into practice.            | Ability to perform support tasks at the Pastoral Service in collaboration with the Archdiocese of Valencia: communication across various formats, traditional and online, and management of social media; publicization of events and relevant news items. | Verified   |



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| Collaboration Scholarship for the international audiovisual competition PROYECTA                                       | Experience at University   | Pre-professional skills: Ability to put knowledge and technical skills into practice.            | Ability to perform support tasks related to the publicization of PROYECTA: communication via social media, administration and communication with participants; provision of support to the Organizing Committee.   | Verified   |
| Collaboration Scholarship at the University's Estate Service.  | Experience at University   | Pre-professional skills: Ability to put knowledge and technical skills into practice.            | Ability to perform support tasks concerned with purchasing, using the Oracle iProcurement platform; monitoring and resolution of incidents; creation of tables for comparison of offers made by providers in order to justify the purchases made; provision of support in the checking of providers' invoices. | Verified   |
| Collaboration Scholarship at the IT Purchasing Service of the San Pablo CEU University Foundation                      | Experience at University   | Pre-professional skills: Ability to put knowledge and technical skills into practice.            | Ability to perform support tasks concerned with purchasing, using the Oracle iProcurement platform; monitoring of the administration of purchases and annotations made in Excel and the administration of invoices.  | Verified   |